

Tabernacle Bible Church-the Church without Walls

1817 N. Volutsia

Wichita, KS 67214

(316) 681-3954 Fax (316) 683-0081

Kitchen Request Form

Must submit 14 (fourteen) days in advance.

Date of request _____

Note: Only 4 (four) persons are authorized to be in the kitchen

Name of Ministry or organization: _____

Name of person making reservations: _____ Phone: _____

Ministry Leader's signature: _____

Purpose of request: _____

Date of event: _____ Hours requested (to): _____ (From): _____

Date of decorate/set-up: _____ Time (to): _____ (From): _____

Approximate number of people expected: _____

Name or person responsible for care and clean up: _____ Phone: _____

Supplies needed and how many:

Paper goods: Plates ____ Cups ____ Dessert plates ____ Bowls ____

China: Plates ____ Silverware ____ Glasses ____

Plastic Silverware: Forks ____ Spoons ____ Knives ____

Tablecloths: (Plastic) Round ____ Square ____ **(Linen)** Round ____ Square ____

ACTION OF REQUISITION COMMITTEE

__ Request approved _____ Date

__ Request disapproved _____ Date

If disapproved, reason why:

Signature of Requisition Committee

Signature of Requisition Committee

Signature of Food Kitchen Chairperson

PASTORAL ACTION

__ Request approved _____ Date

__ Request disapproved _____ Date

If disapproved, reason why:

Pastor's Signature