

**Tabernacle Baptist Church  
Transportation Request Form**

Date Submitted: \_\_\_\_\_  
Submitted by: \_\_\_\_\_  
Ministry: \_\_\_\_\_ Ministry Leader: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Other \_\_\_\_\_  
Alternated Contact: \_\_\_\_\_  
Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Other \_\_\_\_\_

Purpose of Use \_\_\_\_\_

Location/Destination \_\_\_\_\_

\_\_\_\_\_  
Street City State

Date Needed: \_\_\_\_\_ Time of Departure: \_\_\_\_\_  
Date of Return: \_\_\_\_\_ Return Time: \_\_\_\_\_

Number Traveling \_\_\_\_\_

Does this trip require a drop off and pick up by staff? \_\_\_\_\_  
Date of Departure: \_\_\_\_\_ Time of Departure: \_\_\_\_\_  
Date of Pick up : \_\_\_\_\_ Time of Pick up: \_\_\_\_\_

**\*\*\*\*Children & Youth Ministries must have permission forms completed for each child/youth prior to departure. A copy of this information must be left with the program ministry office for emergency purposes.**

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**Driver Information (Two Drivers Required)**

Driver Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Driver License # \_\_\_\_\_ Issuing State \_\_\_\_\_ Expiration date \_\_\_\_\_  
Have you driven a TBC vehicle in the past 12 months? \_\_\_\_\_

Driver Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Driver License # \_\_\_\_\_ Issuing State \_\_\_\_\_ Expiration date \_\_\_\_\_  
Have you driven a St. Luke vehicle in the past 12 months? \_\_\_\_\_

\*\*\*\*\*  
**Office use only**  
Vehicle Assigned \_\_\_\_\_  
Is trip for children/youth? \_\_\_\_\_ Are permission forms attached? \_\_\_\_\_